



# GENERAL SERVICES ADMINISTRATION

Schedule for – Mission Oriented Business Integrated Services (MOBIS)

Federal Supply Service

Authorized Federal Supply Schedule Price List

Federal Supply Group: 874

Class: R499

Contract Number GS-10F-0419S

For more information on ordering from Federal Supply Schedules

Click on the FSS Schedules button at <http://www.fss.gsa.gov>

Contract period September 27, 2006 through September 26, 2011

Contractor:	Shim Enterprise, Inc. 7681 Tyler's Place Blvd. Suite 4 West Chester, Ohio 45069-6394	Business Size: Large Business
Telephone:	(513) 777-2200	
Extension:		
FAX Number:	(513) 777-2220	
Web Site:	<a href="http://www.shiminc.com">www.shiminc.com</a>	
E-Mail:	<a href="mailto:Robbin.powell@shiminc.com">Robbin.powell@shiminc.com</a>	
Contract Administration:	Robbin Powell	

## CUSTOMER INFORMATION:

- 1a. **Table of Awarded Special Item Numbers with appropriate cross-reference to page numbers:**

### SIN 874-1: CONSULTING SERVICES

Strategic Studies and Analysis

Business and Action Planning

High Performance Work

Process and Productivity Improvement

System Alignment

Leadership systems

Organizational Assessments

Cycle Time Studies.

Performance Measure and Indicators

Program Audits and Evaluations

Customized Training

- 1b. **Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.**

Not applicable.

- 1c. **If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.**

See schedule on pages 6 -16

2. **Maximum Order:** \$1,000,000.00

3. **Minimum Order:** \$300.00

4. **Geographic Coverage (deliver Area):**

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to a point outside the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

The Geographic Scope of Contract will be domestic and overseas delivery.

The Geographic Scope of Contract will be overseas delivery only.

The Geographic Scope of Contract will be domestic delivery only.

5. **Point(s) of production (City, County, and state or foreign country):**

Shim intends to use one or more plants or facilities located at the following locations:

- 7681 Tyler's Place Blvd, Suite 4, West Chester, OH 45069
- 400 Interstate Park, Suite 425, Montgomery, AL 36109
- 1732 Westerly Drive, Brandon, FL 33511
- 1645 East Highway 193 Suite 102, Layton, UT 84040

6. **Discount from list Prices or statement of net prices:**

Shim does not offer any discounts from list prices or statements of net prices.

7. **Quantity discounts:**

Government net prices (discounts already deducted).

8. **Prompt payment terms:**

Net 30

9a. **Notification that Government purchase cards are accepted at or below the micro-purchase threshold:**

Shim accepts and can process Government purchase cards at or below the micro-purchase threshold.

9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:**

Shim accepts and can process Government purchase cards above the micro-purchase threshold of \$2,500.

10. **Foreign items (list items by county of origin):**

Shim is not offering any item of foreign origin.

11a. **Time of Delivery (Contractor insert number of days):**

As negotiated between Shim and each ordering agency.

11b. **Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price lists that have expedited delivery.**

As negotiated between Shim and each ordering agency.

11c. **Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery.**

As negotiated between Shim and each ordering agency.

11d. **Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery.**

As negotiated between Shim and each ordering agency.

12. **F.O.B. point(s).**

As negotiated between Shim and each ordering agency.

13a. **Ordering address(es).**

7681 Tyler's Place Blvd.  
Suite 4  
West Chester, Ohio 45069-6394

13b. **Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.**

Orders may be sent to either the ordering address or by fax to (513) 777-2220.

14. **Payment address(es).**

Same as the ordering address.

15. **Warranty provision.**

Shim warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

16. **Export packing charges, if applicable.**

Not applicable.

17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level).**

As negotiated between Shim and each ordering agency.

18. **Terms and conditions of rental, maintenance, and repair (if applicable).**

Not applicable.

19. **Terms and conditions of installation (if applicable).**

Not applicable.

20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable).**

Not applicable.

20a. **Terms and conditions for any other services (if applicable).**

Not applicable.

21. **List of service and distribution points (if applicable).**

Not applicable.

22. **List of participating dealers (if applicable).**

Not applicable.

23. **Preventive maintenance (if applicable).**

Not applicable.

24a. **Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants).**

Not applicable.

24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.)**

The EIT standards can be found at: <http://www.Section508.gov/>

25. **Data Universal Number System (DUNS) number.**

Shim's DUNS number is 96-298-2179

26. **Notification regarding registration in Central Contractor Registration (CCR) database.**

Offerors and Contractors may obtain information on Shim's registration and annual confirmation via the internet at <http://www.ccr.gov> or by calling 1-888-227-2423 or 269-961-5757.

## Labor Category Description and Cost

The following notes apply to this labor category description:

1. The labor rates shown here are for personnel who perform work at the unclassified level. The following rate increases are added for work performed at the corresponding security level:
  - a. Secret - \$2.50 per hour
  - b. Top Secret - \$5.00 per hour
  - c. TS/SCI - \$7.50 per hour
2. Shim allows experience substitution for education at the following substitutions:
  - a. Bachelor's degree – 4 years of additional experience
  - b. Master's degree – 2 years of additional experience at the Bachelor's level or 7 years of additional experience
  - c. PhD degree – 3 years of additional experience at Master's level, 7 years of additional experience at Bachelor's level, or 10 years of additional experience.
3. Shim also allows education substitution for experience at the following substitutions:
  - a. If the education requirement calls for a high school diploma – 2 years of the experience is waived for an Associate Degree, 4 years of the experience is waived for a Bachelor's Degree, 6 years of experience is waived for a Master's Degree, or 9 years of the experience is waived for a PhD Degree.
  - b. If the education requirement calls for a Bachelor's Degree – 2 years of the experience is waived for a Master's Degree and 5 years of the experience is waived for a PhD Degree.
  - c. If the education requirement calls for a Master's Degree – 3 years of the experience is waived for a PhD Degree.

Commercial Labor Category	Minimum General Experience and Years of Experience	Functional Responsibility	Educational Requirements	GSA Schedule Rate 2006 On Site	GSA Schedule Rate 2006 Off Site
Functional Analyst I	One (1) year of experience.	Under specific guidance, conducts investigations at a high level for strategy studies, requirements specifications and feasibility studies. Maintain technical awareness at a level where alternatives can be analyzed, modeled and rated according to technical feasibility and performance. Utilizes limited experience and skills to assess and advice on the practicability of alternatives, marrying up technical limitations with operational realities.	Bachelor's degree	\$43.90	\$49.61

Commercial Labor Category	Minimum General Experience and Years of Experience	Functional Responsibility	Educational Requirements	GSA Schedule Rate 2006 On Site	GSA Schedule Rate 2006 Off Site
Functional Analyst II	Three (3) years experience in analyzing user's needs.	Under general guidance, conducts investigations at a high level for strategy studies, requirements specifications and feasibility studies. Maintain technical awareness at a level where alternatives can be analyzed, modeled and rated according to technical feasibility and performance. Utilizes general experience and skills to assess and advice on the practicability of alternatives, marrying up technical limitations with operational realities	Bachelor's degree	\$66.90	\$75.60
Functional Analyst III	Six (6) years experience in analyzing user's needs.	Under minimal guidance, conducts investigations at a high level for strategy studies, requirements specifications and feasibility studies. Maintain technical awareness at a level where alternatives can be analyzed, modeled and rated according to technical feasibility and performance. Utilizes acquired experience and skills to assess and advice on the practicability of alternatives, marrying up technical limitations with operational realities. Provides daily supervision and direction to support staff.	Bachelor's degree.	\$92.65	\$104.69

Commercial Labor Category	Minimum General Experience and Years of Experience	Functional Responsibility	Educational Requirements	GSA Schedule Rate 2006 On Site	GSA Schedule Rate 2006 Off Site
Functional Analyst IV	Ten (10) years of experience in analyzing user's needs.	Under minimal guidance, conducts investigations at a top-level for strategy studies, requirements specifications and feasibility studies. Maintain technical awareness at a level where alternatives can be analyzed, modeled and rated according to technical feasibility and performance. Utilizes extensive experience and skills to assess and advice on the practicability of alternatives, marrying up technical limitations with operational realities. Provides daily supervision and direction to support staff.	Master's degree	\$108.50	\$122.61
Functional Analyst V	Fifteen (15) years of experience in analyzing user's needs.	Under broad guidance, conducts investigations at a executive level for strategy studies, requirements specifications and feasibility studies. Maintain technical competence at a level where alternatives can be analyzed, modeled and rated according to technical feasibility and performance. Utilizes extensive experience and skills to assess and advice on the practicability of alternatives, marrying up technical limitations with operational realities. Provides daily supervision and direction to support staff.	Master's degree	\$136.25	\$153.96

Commercial Labor Category	Minimum General Experience and Years of Experience	Functional Responsibility	Educational Requirements	GSA Schedule Rate 2006 On Site	GSA Schedule Rate 2006 Off Site
Office Automation Assistant	Five (5) years experience in office administration and automation.	Directly supports Program Manager or Project Manager by maintaining personnel and other files; prepares correspondence, schedules and coordinates travel. Assists in the preparation of presentation graphics, and supports the development of contract deliverables and reports by developing and updating graphic presentations to improve the quality and enhance the usability of these documents. Demonstrated ability to work independently or under only general direction	High school diploma.	\$25.95	\$29.32
Operations Analyst I	One (1) year of experience in the field or in a related area.	Under specific guidance, collects and analyzes data to evaluate operational difficulties and makes recommendations to solve problems. Follows established modeling and evaluation processes to determine the effectiveness of current operational activities to determine problem areas and develop solutions. Relies on instructions and pre-established guidelines to perform the functions of the job.	Bachelor's degree.	\$39.50	\$44.64

Commercial Labor Category	Minimum General Experience and Years of Experience	Functional Responsibility	Educational Requirements	GSA Schedule Rate 2006 On Site	GSA Schedule Rate 2006 Off Site
Operations Analyst II	Three (3) years experience in the field or in a related area.	Under general guidance, collects and analyzes data to evaluate operational difficulties and makes recommendations to solve problems. Follows established modeling and evaluation processes to determine the effectiveness of current operational activities to determine problem areas and develop solutions. Relies on limited experience and judgment to plan and accomplish goals.	Bachelor's degree.	\$54.25	\$61.30
Operations Analyst III	Six (6) years of experience in the field or in a related area..	Under minimal guidance, collects and analyzes data to evaluate operational difficulties and makes recommendations to solve problems. Follows established modeling and evaluation processes to determine the effectiveness of current operational activities to determine problem areas and develop solutions. Relies on extensive experience and judgment to plan and accomplish goals. May lead and direct the work of others.	Bachelor's degree	\$66.75	\$75.43

Commercial Labor Category	Minimum General Experience and Years of Experience	Functional Responsibility	Educational Requirements	GSA Schedule Rate 2006 On Site	GSA Schedule Rate 2006 Off Site
Operations Analysts IV	Ten (10) years of experience in the field or in a related area.	Under minimal guidance, collects and analyzes data to evaluate operational difficulties and makes recommendations to solve problems. Develops and follows modeling and evaluation processes to determine the effectiveness of current operational activities to determine problem areas and develop solutions. Relies on extensive experience and judgment to plan and accomplish goals. Leads and directs the work of others.	Master's degree.	\$96.25	\$108.76
Operations Analysts V	Fifteen (15) years of experience in the field or in a related area.	Under executive level guidance, collects and analyzes data to evaluate operational difficulties and makes recommendations to solve problems. Develops and follows modeling and evaluation processes to determine the effectiveness of current operational activities to determine problem areas and develop solutions. Relies on extensive experience and judgment to plan and accomplish goals. Leads and directs the work of others.	Master's degree.	\$112.24	\$126.83

Commercial Labor Category	Minimum General Experience and Years of Experience	Functional Responsibility	Educational Requirements	GSA Schedule Rate 2006 On Site	GSA Schedule Rate 2006 Off Site
Program Manager I	Five (5) years experience in program management. Two (2) years in management of government contract directly correlated with the tasks to be managed.	Manage substantial government contracts. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising, contractor personnel and communicating polices, purpose, and goals of the organization to subordinates.. Report on project status to government personnel.	Bachelor's degree in a technical or management related specialty.	\$89.60	\$101.25
Program Manager II	Ten (10) years experience in program management. Five (5) years in management government contracts directly correlate with the tasks to be managed.	Manage substantial government contracts. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising, contractor personnel and communicating polices, purpose, and goals of the organization to subordinates.. Report on project status to government personnel.	Bachelor's degree in a technical or management related specialty.	\$100.50	\$113.57
Program Manager III	Fifteen (15) years experience in program management. Ten (10) years in management government contracts directly correlate with the tasks to be managed.	Manage substantial government contracts. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising, contractor personnel and communicating polices, purpose, and goals of the organization to subordinates.. Report on project status to government personnel.	Bachelor's degree in a technical or management related specialty.	\$135.25	\$152.83

Commercial Labor Category	Minimum General Experience and Years of Experience	Functional Responsibility	Educational Requirements	GSA Schedule Rate 2006 On Site	GSA Schedule Rate 2006 Off Site
Quality Assurance Analyst I	Two (2) years of experience in quality assurance.	Provides technical and administrative guidance for personnel performing development tasks, including review of work products for accuracy, adherence to the design concept and to applicable standards, review of program documentation to assure compliance with government standards/requirements, and for progress in accordance with schedules. Coordinates problem solution and user satisfaction.	Bachelor's Degree	\$55.55	\$62.77
Quality Assurance Analyst II	Five (5) years of experience in quality assurance.	Conducts formal and informal reviews, at predetermined times, throughout the development life cycle. Provides technical and administrative guidance for personnel performing development tasks, including review of work products for accuracy, adherence to the design concept and to applicable standards, review of program documentation to assure compliance with government standards/requirements, and for progress in accordance with schedules. Coordinates problem solution and user satisfaction. Make recommendations, if needed, for approval of major system installations.	Bachelor's Degree	\$65.70	\$74.24

Commercial Labor Category	Minimum General Experience and Years of Experience	Functional Responsibility	Educational Requirements	GSA Schedule Rate 2006 On Site	GSA Schedule Rate 2006 Off Site
Subject Matter Expert I	Three (3) years of experience in the field of expertise.	Under broad direction, provides expert support, analysis and research into especially complex problems, and processes relating to the subject area. Serves as technical expert on high-level project teams providing technical direction, interpretations, and alternatives. Thinks independently and demonstrates superior written and oral communications skills. Possess a complete understanding and wide experience in the application of technical principles, theories, and concepts in the field. Provides technical solutions to a wide range of difficult problems.	Bachelor's degree in the field of expertise.	\$109.00	\$123.17

Commercial Labor Category	Minimum General Experience and Years of Experience	Functional Responsibility	Educational Requirements	GSA Schedule Rate 2006 On Site	GSA Schedule Rate 2006 Off Site
Subject Matter Expert II	Six (6) years of experience in the field of expertise.	With minimal direction, provides expert support, analysis and research into especially complex problems, and processes relating to the subject area. Serves as technical expert on executive-level project teams providing technical direction, interpretations, and alternatives. Thinks independently and demonstrates exceptional written and oral communications skills. Applies extensive technical expertise, and has full knowledge of other related disciplines. Guides the successful completion of major programs and may function in a project leadership role.	Bachelor's degree in the field of expertise.	\$132.25	\$149.44
Subject Matter Expert III	Ten (10) years of experience in the field.	Provides expert support, analysis and research into exceptionally complex problems, and processes relating to the subject matter. Serves as technical expert on executive-level project teams providing technical direction, interpretation, and alternatives. Thinks independently. Applies advanced technical principles, theories, and concepts. Works on unusually complex technical problems and provides solutions which are highly innovative and ingenious.	Master's degree in the field of expertise.	\$156.50	\$176.85

Commercial Labor Category	Minimum General Experience and Years of Experience	Functional Responsibility	Educational Requirements	GSA Schedule Rate 2006 On Site	GSA Schedule Rate 2006 Off Site
Subject Matter Expert IV	Recognized as an industry expert in the technical area of interest. Fifteen (15) years experience in field of expertise. Five (5) years experience in the technical area of interest. Ten (10) years experience in consulting in the technical areas.	Provides expert support, analysis and research into exceptionally complex problems, and processes relating to the subject matter. Serves as technical expert on executive-level project teams providing technical direction, interpretation, and alternatives. Thinks independently and demonstrates exceptional written and oral communications skills. Applies advanced technical principles, theories, and concepts. Contributes to the development of new principles and concepts. Works on unusually complex technical problems and provides solutions which are highly innovative and ingenious.	Master's degree in the field of expertise.	\$232.00	\$262.16
Technical Writer	Five (5) years of experience.	Writes a variety of technical articles, reports, brochures, and manuals for documentation for a wide range of uses. Responsible for coordinating the display of graphics and the production of the document. Familiar with a variety of field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals.	Bachelor's degree.	\$67.65	\$76.44